

Worksheet			
Worksheet	Event Name	Event ID	Event Description
			<p>Event Description</p> <p>A sampling event for the purpose of assessing the environmental quality of the water body. The event was conducted on 12/12/2022. The sampling was performed by the following personnel: [List personnel names and roles]. The sampling location was [Describe location]. The sampling equipment used was [List equipment]. The sampling was conducted in accordance with the following standards: [List standards].</p>

Note: The following information is provided to assist you in reporting on a sampling event. The information is provided in a table format. The information is provided in a table format. The information is provided in a table format. The information is provided in a table format.

Risk Category	Subsequent Review of the Risk and Mitigation	Internal Controls or Strategic Initiatives that Support	Residual/Unresolved Risks (Department)	Risk Assessment										Risk Score	Residual/Unresolved
				Frequency	Impact	Reputation	Legal	Operational	Financial	Compliance	Academic	Community	Student		
Information Security	Review quarterly	InfoSec Policy	Network Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	System Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Application Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Network Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	System Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Application Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Network Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	System Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Application Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Network Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	System Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Application Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Network Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	System Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Application Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Network Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	System Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low
Information Security	Review quarterly	InfoSec Policy	Application Security	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low	Low

System/Equipment	Equipment/Component	Manufacturer/Model	Rated Capacity/Power	Installation Date	Energy Audit Findings						Notes	Recommendations
					Insulation	Controls	Efficiency	Operation	Maintenance	Location		
System 1: HVAC Unit 101	Carrier HVAC Unit 101	Carrier HVAC Unit 101	100,000 BTU/hr	2010	Y	Y	Y	Y	Y	Y	Y	Y
System 2: Chiller Unit 201	Trane Chiller Unit 201	Trane Chiller Unit 201	500,000 BTU/hr	2015	Y	Y	Y	Y	Y	Y	Y	Y
System 3: Cooling Tower 301	Carrier Cooling Tower 301	Carrier Cooling Tower 301	1,000,000 BTU/hr	2010	Y	Y	Y	Y	Y	Y	Y	Y
System 4: Air Handler 401	Carrier Air Handler 401	Carrier Air Handler 401	100,000 BTU/hr	2010	Y	Y	Y	Y	Y	Y	Y	Y
System 5: VAV Box 501	Carrier VAV Box 501	Carrier VAV Box 501	10,000 BTU/hr	2010	Y	Y	Y	Y	Y	Y	Y	Y
System 6: Fan Coil Unit 601	Carrier Fan Coil Unit 601	Carrier Fan Coil Unit 601	10,000 BTU/hr	2010	Y	Y	Y	Y	Y	Y	Y	Y
System 7: Packaged Unit 701	Carrier Packaged Unit 701	Carrier Packaged Unit 701	100,000 BTU/hr	2010	Y	Y	Y	Y	Y	Y	Y	Y

Product/Region	Supplier/Manufacturer	Material/Component	Material/Component Description	Environmental Performance Indicators													
				CO2e	Water	Waste	Chemicals	Energy	GHG	PM10	PM2.5	SO2	NOx	Other			
Product A - Region X	Supplier A	Material A	Description of Material A	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product B - Region Y	Supplier B	Material B	Description of Material B	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product C - Region Z	Supplier C	Material C	Description of Material C	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product D - Region W	Supplier D	Material D	Description of Material D	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product E - Region V	Supplier E	Material E	Description of Material E	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product F - Region U	Supplier F	Material F	Description of Material F	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product G - Region T	Supplier G	Material G	Description of Material G	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product H - Region S	Supplier H	Material H	Description of Material H	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product I - Region R	Supplier I	Material I	Description of Material I	100	100	100	100	100	100	100	100	100	100	100	100	100	100
Product J - Region Q	Supplier J	Material J	Description of Material J	100	100	100	100	100	100	100	100	100	100	100	100	100	100

Product Segment	Supplier Location of the SR and Category	Supplier Location of Storage (Production/Service)	Supplier Location (Production/Service)	Material Attributes										
				Material	Color	Texture	Weight	Volume	Temperature	Humidity	Light	Sound	Vibration	Electromagnetic Interference
IT Hardware - Servers	Supplier: SRP1	Location: India	Location: India	Material: Steel	Color: Silver	Texture: Smooth	Weight: 15kg	Volume: 0.1m³	Temperature: 20°C	Humidity: 50%	Light: 1000 lux	Sound: 50dB	Vibration: 0.5g	EMI: 100V/m
IT Hardware - Storage	Supplier: SRP2	Location: USA	Location: USA	Material: Aluminum	Color: Black	Texture: Matte	Weight: 5kg	Volume: 0.05m³	Temperature: 15°C	Humidity: 40%	Light: 500 lux	Sound: 30dB	Vibration: 0.2g	EMI: 50V/m
IT Hardware - Networking	Supplier: SRP3	Location: China	Location: China	Material: Plastic	Color: White	Texture: Glossy	Weight: 2kg	Volume: 0.02m³	Temperature: 25°C	Humidity: 60%	Light: 200 lux	Sound: 40dB	Vibration: 0.3g	EMI: 80V/m
IT Hardware - Peripherals	Supplier: SRP4	Location: Mexico	Location: Mexico	Material: Glass	Color: Clear	Texture: Smooth	Weight: 1kg	Volume: 0.01m³	Temperature: 18°C	Humidity: 55%	Light: 1500 lux	Sound: 60dB	Vibration: 0.4g	EMI: 120V/m
IT Hardware - Software	Supplier: SRP5	Location: India	Location: India	Material: Paper	Color: White	Texture: Rough	Weight: 0.5kg	Volume: 0.005m³	Temperature: 22°C	Humidity: 65%	Light: 100 lux	Sound: 20dB	Vibration: 0.1g	EMI: 30V/m
IT Hardware - Cloud	Supplier: SRP6	Location: USA	Location: USA	Material: Fiber	Color: Black	Texture: Smooth	Weight: 0.2kg	Volume: 0.002m³	Temperature: 12°C	Humidity: 30%	Light: 50 lux	Sound: 10dB	Vibration: 0.05g	EMI: 10V/m
IT Hardware - Security	Supplier: SRP7	Location: Germany	Location: Germany	Material: Metal	Color: Grey	Texture: Matte	Weight: 3kg	Volume: 0.03m³	Temperature: 10°C	Humidity: 45%	Light: 700 lux	Sound: 35dB	Vibration: 0.25g	EMI: 60V/m
IT Hardware - Mobile	Supplier: SRP8	Location: South Korea	Location: South Korea	Material: Composite	Color: Black	Texture: Smooth	Weight: 0.15kg	Volume: 0.0015m³	Temperature: 20°C	Humidity: 50%	Light: 1000 lux	Sound: 45dB	Vibration: 0.35g	EMI: 90V/m
IT Hardware - IoT	Supplier: SRP9	Location: USA	Location: USA	Material: Plastic	Color: White	Texture: Glossy	Weight: 0.05kg	Volume: 0.0005m³	Temperature: 25°C	Humidity: 60%	Light: 200 lux	Sound: 40dB	Vibration: 0.3g	EMI: 80V/m
IT Hardware - Edge	Supplier: SRP10	Location: China	Location: China	Material: Metal	Color: Silver	Texture: Matte	Weight: 1kg	Volume: 0.01m³	Temperature: 15°C	Humidity: 40%	Light: 500 lux	Sound: 30dB	Vibration: 0.2g	EMI: 50V/m
IT Hardware - Cloud	Supplier: SRP11	Location: India	Location: India	Material: Paper	Color: White	Texture: Rough	Weight: 0.5kg	Volume: 0.005m³	Temperature: 22°C	Humidity: 65%	Light: 100 lux	Sound: 20dB	Vibration: 0.1g	EMI: 30V/m
IT Hardware - Security	Supplier: SRP12	Location: Germany	Location: Germany	Material: Metal	Color: Grey	Texture: Matte	Weight: 3kg	Volume: 0.03m³	Temperature: 10°C	Humidity: 45%	Light: 700 lux	Sound: 35dB	Vibration: 0.25g	EMI: 60V/m
IT Hardware - Mobile	Supplier: SRP13	Location: South Korea	Location: South Korea	Material: Composite	Color: Black	Texture: Smooth	Weight: 0.15kg	Volume: 0.0015m³	Temperature: 20°C	Humidity: 50%	Light: 1000 lux	Sound: 45dB	Vibration: 0.35g	EMI: 90V/m
IT Hardware - IoT	Supplier: SRP14	Location: USA	Location: USA	Material: Plastic	Color: White	Texture: Glossy	Weight: 0.05kg	Volume: 0.0005m³	Temperature: 25°C	Humidity: 60%	Light: 200 lux	Sound: 40dB	Vibration: 0.3g	EMI: 80V/m
IT Hardware - Edge	Supplier: SRP15	Location: China	Location: China	Material: Metal	Color: Silver	Texture: Matte	Weight: 1kg	Volume: 0.01m³	Temperature: 15°C	Humidity: 40%	Light: 500 lux	Sound: 30dB	Vibration: 0.2g	EMI: 50V/m

Supplier Category	Supplier Location (City and Country)	Supplier Country of Origin (Manufacturing Location)	Supplier Product Portfolio Description	Environmental & Social Indicators														
				Carbon Footprint (Scope 1 & 2)	Renewable Energy %	Waste Recycled %	Water Recycled %	GHG Intensity (kg CO2e/unit)	Energy Intensity (kWh/unit)	Water Intensity (liters/unit)	Waste to Landfill %	Waste Recycled %	Water Recycled %	GHG Intensity (kg CO2e/unit)	Energy Intensity (kWh/unit)	Water Intensity (liters/unit)	Waste to Landfill %	
IT Services	India	India	IT Services	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Facilities Management	USA	USA	Facilities Management	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Professional Services	India	India	Professional Services	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
IT Hardware	India	India	IT Hardware	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
IT Software	India	India	IT Software	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Facilities Management	USA	USA	Facilities Management	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
IT Services	India	India	IT Services	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
IT Hardware	India	India	IT Hardware	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
IT Software	India	India	IT Software	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

ESG Indicator System	Supporter Details of the ES and Materiality	Supporter Location of Storage (Country/Region)	Supporter Location Business System (Department)	Performance Indicators																
				CO2e (t)	CO2e (kg)	CO2e (kg)	CO2e (kg)	CO2e (kg)	CO2e (kg)	CO2e (kg)	CO2e (kg)	CO2e (kg)	CO2e (kg)							
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	
Environmental Impact Greenhouse Gas Emissions Scope 1 & 2	Business Unit Region		ESG Services EMEA																	

Business Segment	Description of the Risk and Impact	Materiality of the Risk (Materiality Score)	Current Status (Risk Level)	Risk Mitigation Strategy										
				Strategic	Operational	Financial	Reputational	Legal	Environmental	Social	Governance	Other	Overall Score	
Cloud Services	<ul style="list-style-type: none"> Supply chain disruption of hardware components Software license expiration Hardware failure Software bugs Hardware theft Software piracy 	High	Medium	<ul style="list-style-type: none"> Multi-sourcing Inventory management Software license management Hardware security Software security Hardware insurance Software piracy prevention 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	
Managed Services	<ul style="list-style-type: none"> Service quality Customer satisfaction Service availability Service security Service compliance 	Medium	Low	<ul style="list-style-type: none"> Service quality improvement Customer satisfaction enhancement Service availability optimization Service security strengthening Service compliance monitoring 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	
Hardware	<ul style="list-style-type: none"> Hardware quality Hardware security Hardware compliance Hardware sustainability 	Medium	Low	<ul style="list-style-type: none"> Hardware quality improvement Hardware security strengthening Hardware compliance monitoring Hardware sustainability optimization 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other 	<ul style="list-style-type: none"> Strategic Operational Financial Reputational Legal Environmental Social Governance Other

Equipment Name	Manufacturer/Model	Serial Number	Location	Energy Audit Data									
				Power (kW)	Energy (kWh)	Efficiency (%)	Operating Hours	Start Date	End Date	Notes	Inspector	Date	Signature
Boiler #1	ABC Corp Model X100	SN123456789	Plant Floor	150	12000	85	2000	2018-01-15	2024-01-15	Annual Inspection	John Doe	2024-01-15	[Signature]
Boiler #2	ABC Corp Model X100	SN987654321	Plant Floor	150	12000	85	2000	2018-01-15	2024-01-15	Annual Inspection	John Doe	2024-01-15	[Signature]
Chiller #1	DEF Inc Model Y200	SN234567890	Plant Floor	100	8000	75	1500	2019-03-01	2024-03-01	Annual Inspection	Jane Smith	2024-03-01	[Signature]
Chiller #2	DEF Inc Model Y200	SN098765432	Plant Floor	100	8000	75	1500	2019-03-01	2024-03-01	Annual Inspection	Jane Smith	2024-03-01	[Signature]
Compressor #1	GHI Ltd Model Z300	SN345678901	Plant Floor	80	6000	65	1200	2020-05-10	2024-05-10	Annual Inspection	Mike Johnson	2024-05-10	[Signature]
Compressor #2	GHI Ltd Model Z300	SN109876543	Plant Floor	80	6000	65	1200	2020-05-10	2024-05-10	Annual Inspection	Mike Johnson	2024-05-10	[Signature]

Climate Solution	Description of the Solution	Approximate Energy Reduction/ Savings	Approximate Potential Emissions Reduction	Approximate Metrics											
				CO2e	CO2e	CO2e	CO2e	CO2e	CO2e	CO2e	CO2e	CO2e	CO2e		
Renewable Energy	Transition to 100% Renewable Energy	~100,000 MWh	~100,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Energy Efficiency	LED Lighting, HVAC Optimization	~50,000 MWh	~50,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Waste Reduction	Recycling Programs, Paper Reduction	~10,000 MWh	~10,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Water Conservation	Low-Flow Fixtures, Rainwater Harvesting	~5,000 MWh	~5,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Green Building	LEED Certified Buildings	~20,000 MWh	~20,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Electric Vehicle	EV Charging Stations	~1,000 MWh	~1,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Employee Engagement	Energy Conservation Training	~5,000 MWh	~5,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Community Outreach	Energy Audits for Small Businesses	~10,000 MWh	~10,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Carbon Offsets	Investment in Carbon Credits	~10,000 MWh	~10,000 MWh	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

Material Category	Supplier Name of the SP and Material	Supplier Location of Origin (Country/Region)	Material or Sub-Product Name (Description)	Environmental Indicators													
				CO2e	Water	Waste	Chemicals	Deforestation	Human Rights	Child Labor	Forced Labor	Modern Slavery	Other	Other			
Raw Materials	Supplier A	Country X	Material 1	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier B	Country Y	Material 2	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier C	Country Z	Material 3	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier D	Country W	Material 4	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier E	Country V	Material 5	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier F	Country U	Material 6	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier G	Country T	Material 7	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier H	Country S	Material 8	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier I	Country R	Material 9	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Raw Materials	Supplier J	Country Q	Material 10	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Climate Objective	Detailed Objective of the KPI and Metrics	Reported Values of Energy Performance Indicators	Reported Values of Emissions (Scope 1+2)	2023 Performance																
				Actual	Target	2022	2021	2020	2019	2018	2017	2016	2015	2014						
Climate Change	Carbon Footprint	Scope 1+2 (Metric: tCO2e)	Scope 1+2 (Metric: tCO2e)																	
Climate Change	Carbon Footprint	Scope 1+2 (Metric: tCO2e)	Scope 1+2 (Metric: tCO2e)																	
Climate Change	Carbon Footprint	Scope 1+2 (Metric: tCO2e)	Scope 1+2 (Metric: tCO2e)																	
Climate Change	Carbon Footprint	Scope 1+2 (Metric: tCO2e)	Scope 1+2 (Metric: tCO2e)																	
Climate Change	Carbon Footprint	Scope 1+2 (Metric: tCO2e)	Scope 1+2 (Metric: tCO2e)																	
Climate Change	Carbon Footprint	Scope 1+2 (Metric: tCO2e)	Scope 1+2 (Metric: tCO2e)																	

Employee Data Worksheet									
Employee ID	Employee Name	Employee Address	Employee Phone	Employee Information			Employee Status		
				Start Date	End Date	Current Status	Previous Status	Reason for Change	
1001	John Doe	123 Main St, Anytown, CA 90210	(555) 123-4567	2015-01-01	2015-12-31	Active	Active		
1002	Jane Smith	456 Elm St, Anytown, CA 90210	(555) 234-5678	2015-03-15	2015-06-30	Terminated	Active	Termination	
1003	Bob Johnson	789 Oak St, Anytown, CA 90210	(555) 345-6789	2015-02-01	2015-02-01	Terminated	Terminated	Resignation	
1004	Alice Brown	101 Pine St, Anytown, CA 90210	(555) 456-7890	2015-04-01	2015-04-01	Terminated	Terminated	Resignation	
1005	Charlie Davis	202 Maple St, Anytown, CA 90210	(555) 567-8901	2015-05-01	2015-05-01	Terminated	Terminated	Resignation	
1006	Diana Evans	303 Cedar St, Anytown, CA 90210	(555) 678-9012	2015-06-01	2015-06-01	Terminated	Terminated	Resignation	
1007	Frank Green	404 Birch St, Anytown, CA 90210	(555) 789-0123	2015-07-01	2015-07-01	Terminated	Terminated	Resignation	
1008	Grace Hill	505 Spruce St, Anytown, CA 90210	(555) 890-1234	2015-08-01	2015-08-01	Terminated	Terminated	Resignation	
1009	Henry King	606 Willow St, Anytown, CA 90210	(555) 901-2345	2015-09-01	2015-09-01	Terminated	Terminated	Resignation	
1010	Ivy Lee	707 Poplar St, Anytown, CA 90210	(555) 012-3456	2015-10-01	2015-10-01	Terminated	Terminated	Resignation	

Activity	Location	Frequency	Duration	Distance	Risk Assessment												
					Exposure	Control	Control	Control	Control	Control	Control	Control	Control	Control			
Activity 1	Location 1	Frequency 1	Duration 1	Distance 1	Exposure 1	Control 1	Control 1	Control 1	Control 1	Control 1	Control 1	Control 1	Control 1	Control 1	Control 1	Control 1	Control 1
Activity 2	Location 2	Frequency 2	Duration 2	Distance 2	Exposure 2	Control 2	Control 2	Control 2	Control 2	Control 2	Control 2	Control 2	Control 2	Control 2	Control 2	Control 2	Control 2
Activity 3	Location 3	Frequency 3	Duration 3	Distance 3	Exposure 3	Control 3	Control 3	Control 3	Control 3	Control 3	Control 3	Control 3	Control 3	Control 3	Control 3	Control 3	Control 3
Activity 4	Location 4	Frequency 4	Duration 4	Distance 4	Exposure 4	Control 4	Control 4	Control 4	Control 4	Control 4	Control 4	Control 4	Control 4	Control 4	Control 4	Control 4	Control 4
Activity 5	Location 5	Frequency 5	Duration 5	Distance 5	Exposure 5	Control 5	Control 5	Control 5	Control 5	Control 5	Control 5	Control 5	Control 5	Control 5	Control 5	Control 5	Control 5
Activity 6	Location 6	Frequency 6	Duration 6	Distance 6	Exposure 6	Control 6	Control 6	Control 6	Control 6	Control 6	Control 6	Control 6	Control 6	Control 6	Control 6	Control 6	Control 6
Activity 7	Location 7	Frequency 7	Duration 7	Distance 7	Exposure 7	Control 7	Control 7	Control 7	Control 7	Control 7	Control 7	Control 7	Control 7	Control 7	Control 7	Control 7	Control 7
Activity 8	Location 8	Frequency 8	Duration 8	Distance 8	Exposure 8	Control 8	Control 8	Control 8	Control 8	Control 8	Control 8	Control 8	Control 8	Control 8	Control 8	Control 8	Control 8
Activity 9	Location 9	Frequency 9	Duration 9	Distance 9	Exposure 9	Control 9	Control 9	Control 9	Control 9	Control 9	Control 9	Control 9	Control 9	Control 9	Control 9	Control 9	Control 9
Activity 10	Location 10	Frequency 10	Duration 10	Distance 10	Exposure 10	Control 10	Control 10	Control 10	Control 10	Control 10	Control 10	Control 10	Control 10	Control 10	Control 10	Control 10	Control 10

Employer Information		Employee Information		Employment Information		Compensation Information		Benefits Information		Other Information	
Employer Name	Employer Address	Employee Name	Employee Address	Employment Status	Employment Dates	Salary	Benefits	Health Insurance	Dental Insurance	Life Insurance	Other
ABC Company	123 Main St, Anytown, CA 90210	John Doe	456 Elm St, Anytown, CA 90210	Full-time	01/01/2015 - 12/31/2015	\$50,000	Health, Dental, Life	Yes	Yes	Yes	None
DEF Company	789 Main St, Anytown, CA 90210	Jane Smith	101 Elm St, Anytown, CA 90210	Part-time	03/01/2015 - 06/30/2015	\$20,000	Health, Dental, Life	Yes	Yes	Yes	None

Employer Name	Employer Address	Employee Name	Employee Address	Employment Status	Employment Dates	Salary	Benefits	Health Insurance	Dental Insurance	Life Insurance	Other
ABC Company	123 Main St, Anytown, CA 90210	John Doe	456 Elm St, Anytown, CA 90210	Full-time	01/01/2015 - 12/31/2015	\$50,000	Health, Dental, Life	Yes	Yes	Yes	None
DEF Company	789 Main St, Anytown, CA 90210	Jane Smith	101 Elm St, Anytown, CA 90210	Part-time	03/01/2015 - 06/30/2015	\$20,000	Health, Dental, Life	Yes	Yes	Yes	None

Employer Name	Employer Address	Employee Name	Employee Address	Employment Status	Employment Dates	Salary	Benefits	Health Insurance	Dental Insurance	Life Insurance	Other
ABC Company	123 Main St, Anytown, CA 90210	John Doe	456 Elm St, Anytown, CA 90210	Full-time	01/01/2015 - 12/31/2015	\$50,000	Health, Dental, Life	Yes	Yes	Yes	None
DEF Company	789 Main St, Anytown, CA 90210	Jane Smith	101 Elm St, Anytown, CA 90210	Part-time	03/01/2015 - 06/30/2015	\$20,000	Health, Dental, Life	Yes	Yes	Yes	None

<small> The accompanying notes are an integral part of these financial statements. </small>	
<small> Note 1: Summary of Significant Accounting Policies Note 2: Goodwill Note 3: Property, Plant, and Equipment Note 4: Intangible Assets Note 5: Debt Note 6: Equity Note 7: Earnings Per Share Note 8: Contingent Liabilities Note 9: Commitments and Contingencies Note 10: Related Party Transactions Note 11: Subsequent Events </small>	<small> Note 12: Financial Instruments Note 13: Leases Note 14: Income Taxes Note 15: Pension and Postretirement Plans Note 16: Derivatives and Hedging Note 17: Fair Value Measurements Note 18: Restructuring Costs Note 19: Litigation Note 20: Environmental Matters Note 21: Other </small>